



Our Lady of Mercy School

PTG Meeting Minutes

Wednesday, September 21, 2011 – OLM School Library

Open Meeting

Meeting Commenced at 7pm

In Attendance: Sister Jeanne, Maura Legare, MaryBeth Campellone, Jill Hackett, Rosa Ciunci, Colleen Clare-Coen, Kathy Cottam, Jen de Bont

Also in Attendance: Jim and Judi Bene, Kimberly O'Donnell, Cathy Baker, Mariola Nowak Butera, Tracy Mansolillo Perry, Selina Knudson, Sarah Abouzeid, Kristie Feroce, Allison Chatowsky, Wendy Plante, Kimberly Izzi, Ann Allen

Opening prayer/remarks/PTG board Introductions: Maura Legare and Sister Jeanne

Principal's Report: Sister Jeanne

- PreK/K Open House:
 - This event was held the week before school started.
- Open House:
 - This event was held after the opening day of school. Due to a few complaints about the timing this event will be re-evaluated to determine if the timing is appropriate.
- Opening Liturgy 9/2:
 - The first Friday mass went well and the past PTG hosted a coffee hour following the mass.
- Tribute to 9/11 Prayer Service:
 - The tribute was held on 9/9. The entire school processed from the gym to outside the school in silence.
 - Representatives from EG fire and police were in attendance.
 - Comments were made that OLM was the only school in the town to hold a tribute to 9/11.
 - A picture and article was run in both RI Catholic and the Pendulum.
- Red/White/Blue Day:
 - On 9/16 the school held a dress down day where the students were able to wear red/white/blue. This dress down day raised over \$400 which will be donated to Healthy Neighbors a non-profit in VT which raises money for families effected by the flood.

- Blessing of the Animals will be held on October 1st.
- School Photos are scheduled for October 12th.
- Flu Clinic will be held on October 17th and there will not be assigned times, last year open times worked well.
- Middle School prayer day will be held on October 20th at the cathedral.
- First middle school dance will be held in October.
- The student council is busy planning the Fall Festival:
 - Planned for October 21st.
 - This event is for pre-K through 5th grades.
- High School Night:
 - Planned for October 13th
 - Various catholic high schools come to OLM.
 - This event is for middle school students.
- Terra Nova testing will be conducted from October 11th through October 20th.
 - The results are used to help plan curriculum
- Mercy school conference:
 - Sister Jeanne and Sister Ann will attend this conference during Columbus Day Weekend in Savannah, GA.
- Peer Educators:
 - Miss Croteau and Sister Ann will serve on committees for NEASC for accreditation of other Catholic schools.
- First Student Council meeting was held.

President's Report: Maura Legare

- Overview of the PTG:
 - Discussed the role of the PTG, which is to provide social and fundraising support to the school community; reviewed past events and fundraising efforts and beneficiaries, including technological advancements and the new playground last
- PTG Re-introduced Host Families, very helpful during early weeks of school
- Teacher Appreciation:
 - "Teacher of the Week" – to honor one teacher every week
 - Each week a different teacher will be chosen
- OLM School Store:
 - Karen Bernard is chairing the school store.
 - Mr. Mark and Mr. Anderson have been extremely helpful in securing storage space for both the school store (repurposed lockers) and Art Masters (new access to closet under MS stairs)
 - Looking into having the student council sell items from the school store during lunch time the First Friday of each month.
- Bullying Video:
 - The guidance department requested that the PTG purchase a Bullying Video.

- The video is geared towards middle school students.
- OLM Website:
 - Pat Andraka is continuing to do an excellent job managing the website, along with Mrs. Corbett.
 - Form Section:
 - There is a new Form section on the website
 - In an effort to save paper all forms will be posted on the website, parents will need to print off the form, fill out and send into school
 - Reminders will be sent as part of Wednesday Notes and links to forms will be made available through Wednesday notes
 - Emergency forms will be made available in the office

Vice President's Report: Marybeth Campellone

- Lunch Duty:
 - Volunteer contacts are posted in the kitchen.
 - Lunch is broken into 3 segments:
 - K – 2, 3 – 5, 6 – 8
 - 14 new people signed up to volunteer for lunch duty.
 - Each volunteer needs to fill out a BCI form.
 - A BCI form must be filled out through the Dioceses of Providence.
 - Even if you have BCI clearance in order to volunteer at OLM it must be cleared through the Diocese of Providence.
 - A volunteer meeting will be held on September 28th at 8:30 am.
 - This meeting will cover the importance of Lunch/Recess duty.
 - Allergy Tables:
 - All food that Aramark serves is peanut free
 - A special cleaner is used to clean the “peanut free” table and chairs.
 - This procedure will be reviewed at the volunteer meeting.
 - Looking into splitting hours as some volunteers can not commit to 1.5 hours but may be able to volunteer for 1 hour.
 - All necessary forms are on line.

Faculty Representative: Jill Hackett

- Room Moms:
 - Will follow up with teachers that have not submitted a Room Mom assignment.

Socials: In Kristen's absence Maura submitted the Social report.

- New Family Breakfast cancelled due to Hurricane Irene
- Teacher Breakfast:
 - Held on Tuesday August 30th 8am

- Food was catered by Dave's and each teacher received a gift
- Teachers were very appreciative and food was very good
- Welcome Back Family BBQ:
 - Held on Sunday September 18th from 4:30 – 6:30pm
 - Aramark provided the food
 - 315 people attended
 - Mr. Stefanik provided great support with games, etc.
 - Event was very well-received
 - It was decided that this format will be kept for next year
- Father Daughter Dance:
 - Set for February 11, 2012 at Quidnesett CC
 - Committee has met three times
- Santa's Village planned for December 4th. Kim Izzi will chair.
- Mother/Son Event:
 - Looking at changing the venue to a sporting event.
- Ice Cream Social planned for January 27th.

Ways & Means: Colleen Clare-Coen and Rosa Ciunci

- Spring Fling:
 - Largest fundraising event of the year.
 - Volunteers are needed to help with this event.
 - Planned for Saturday April 28th at Warwick country Club.
- Walk-a-thon:
 - Permission slips will be posted on line.
 - Every student must have a permission slip or will be unable to walk.
 - Prizes:
 - Class that raises the most will win a pizza party.
 - Four Grand prizes -- membership to PC Friars Kids Club.
 - Top pledge in each class will receive a prize.
 - PAWs from the Paw Sox will be present at the event.
- Barnes & Noble Shopping Event:
 - This event will take place at the Bald Hill Road location on Thursday December 8th.
 - Mrs. Craybas will help with a story hour at the event.
 - Possibly have OLM band play at event.
 - 15 – 20% of proceeds will be donated back to OLM.
 - Either in the form of items from the store or cash.
 - Raffle:
 - PTG can purchase a Nook to raffle off at event and all proceeds of raffle will go directly to OLM.
- Mum Sale:
 - Special thanks to Mike & Allison Chatowsky for chairing this event.

- Approximately \$3,000 was made as a result of this event.
- Yankee Candle:
 - Sale ends on September 28th.
- Otis Cookie/Soul Warming Soups:
 - New fundraising opportunity; will be reviewed by the board.

Treasurer: Kathy Cottam

- Provided copies of the general and allocation accounts.
- Reviewed the allocation fund.
- Allocation Meeting will be held at the end of the year.

Secretary: Jen de Bont

- PTG Directory:
 - Goal is to send directory to print by the end of next week.

A raffle was held to close the meeting -- Mariola Nowak Butera's name was drawn and she received a basket of items from Sweet Twist.

Meeting adjourned 8:45pm