



**Our Lady of Mercy School**

**PTG Spring Fling Planning Meeting Minutes**

**Tuesday, January 25, 2012 – OLM School**

**Meeting Commenced at 7pm**

**In Attendance:** Maura Legare, MaryBeth Campellone, Rosa Ciunci, Colleen Clare-Coen Kristen Abood, Kathy Cottam, Jen de Bont, Maureen Pagliaro, Allison Chatowsky, Jaime Pedro, Erica Arcand, Natalie Turner, Sarah Abouzeid, Nan Shea, Susan Daley, Kim Izzi, Anne Williams, Kim O'Donnell, Maureen Donaghey

**2012 Progress to Date:**

- Date set for Saturday April 28<sup>th</sup> at Warwick Country Club. The band Studio C has been booked.
- Program booklet/invitations will be designed by Jim Bene.
- Master of Ceremonies have been booked; Mike Montecalvo and Danielle North.
  - Thank you to Sarah Abouzeid for securing.
- The theme is going to be kites inspired by “Children are Like Kites” poem by Irma Bombeck.
- Liz Van Patten offered to help with the décor for the event.
  - Looking into the possibility of utilizing Johnson & Wales event planning students to help.
- Maureen Pagliaro will chair the auction portion of the event.
  - Silent Auction Pro, the software used last year to track donations, will be used again this year.
  - Looking into the possibility of holding on line auctions prior to the event for some auction items.
  - Auction items will be reduced from past years due to space constraints at the Warwick CC. This year we are looking for a maximum of 40 packages.
- Wine bottle raffle will be eliminated this year. The committee is looking into replacing with a different kind of special raffle, maybe an IPAD or Hot Lunch.
- We are hoping to offer a tuition raffle again this year.
- We are able to offer two new exciting raffle items this year. Scholarships in the amount of 1,000 for Bishop Hendricken and Bay View.
  - Thanks for Kristen Abood and Rosa Ciunci for securing.

**Sponsorship Opportunities:**

- This year we are hoping to try to increase our efforts in solicitation of Family and Business Sponsorships.
- Mary Beth Campellone is chairing this portion of the event.

- Corporate Giving letters have been drafted are being reviewed and will be sent to families and local businesses.
  - Different levels of sponsorship will be available.

#### **Art Masters:**

- We are looking to create a project for each classroom and/or grade level to be auctioned off at the event. Looking into the possibility of incorporating kites to go along with our theme.
- Natalie Turner is chairing this portion of the event.

#### **Teacher Projects:**

- Jill Hackett will coordinate with the teachers about the possibility of teachers putting together teacher baskets for the auction, possibly including a lunch with a teacher.

#### **How can you help?:**

- Committee signup sheets were passed around at the meeting:
  - Set Up
  - Clean Up
  - Decorations
  - Menu
  - Invitations
  - Auctions (Silent and Live)/Soliciting
  - Tuition Raffle
  - Special Raffle
- If you were unable to join the first planning meeting but would like to contribute your time in helping us plan the largest fundraising event for OLM please contact a board member. Any help large or small is much appreciated!!!